



KINROSS PRIMARY

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PRINCIPAL: Therese Gorton

ASSOCIATE PRINCIPALS : Anne Alford, Richard Ewen, Helen Demiris

BOARD MEETING MINUTES

Board Meeting No 1/16

6.00 p.m. commencement 9th March 2016

Kinross Primary School Conference Room

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| Chairperson: | Roger Crook |
| Recorder: | Helen Demiris |
| Members Present: | Allison Vickery, Kerry Hollywood, Natalie Blewit, Therese Gorton, Anne Alford, Roger Crook, Pernilla Elphick, |
| Apologies | Justin Harnel – Has tendered his resignation due to work commitments, Albert Jacob |

AGENDA

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| Welcome (Roger 2mins) | Opened meeting at 6.25pm |
| Minutes of Previous Meeting (Roger 5 mins) | Review, accept and sign – amendments made and attached to |
| Membership of the School Board (Roger 2 mins) | Update on Board membership-Proposal -Profiles to be placed in school newsletter. Photos taken and board asked to complete profile sheet. Badges will be ordered for all members. Therese to organise the staff and parent elections, as per the requirements. Roger suggested that all new members be formally inducted and offered the one day training. |
| Terms Of Reference | Key Points and revision of document. A copy was distributed to all members. |
| School Budget | Discussion of 2016 Budget. Endorsed by all members. Therese explained that the SCFM has not been updated for 2016 as yet. Funds are usually allocated by the end of March. |
| School Improvements | Therese explained the upgrades planned for the school in 2016, these include staffroom, air-conditioning, front office, artwork at front of school, sensory garden and upgrades to gardens around the school. Natalie to investigate Teachers Bank grant available. |
| DPA | The Agreement is between the Department of Education, represented by the Director General; the |

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| | <p>school, represented by the Principal; and the School Board, represented by the Chair of the Board.</p> <p>The Agreement sets out the performance and accountability expectations of the school; and the resources and support supplied by the Department of Education. Have not received this documentation. Will follow up next week as key personnel are away from the SRU. This will be a priority to develop this agreement and get it signed by Director General.</p> <p>DPA has not been signed. Members were asked to read the Business Plan to familiarise themselves with the business plan and consider questions they may have. Therese will contact David Price to ask about the DPA as it needs to be signed off by the Principal Chair Board and Sharon O’Neill.</p> |
| Fathering Project | <p>We have joined with the college to get a fathering project meeting. Anne asked the school board to promote the fathering project evening scheduled 15th March at the Currambine. The mums in the community to “push” the dads to come along. Projects may include setting up building projects with the metal workshops at the college.</p> <p>A father and son bike ride is the first suggested event to promote the idea. A date for this event will be decided at the Currambine.</p> |
| ICT Update | <p>Through a national funding some schools have been offered funding to increase the ICT integration in classrooms particularly in years 3 and 5. This is to prepare for the NAPLAN online being introduced in 2017. The Government is offering to spend dollar for dollar up to \$23 458 for Kinross PS. We have spent a total of \$46792. Most of the funds are spent on Surface Pro 4 which will be used in the year 6 rooms. These devices were chosen as the Kinross College is implementing the use of these in years 7 and 8.</p> |
| ECU Board Member | <p>Discussion-proposal</p> <p>Therese proposed that she contact ECU to ask for another member. She has spoken to three people who were interested and have expertise in Maths and Science, Early Childhood and Pastoral Care. These members will be valuable for the breadth of knowledge to contribute to our Board. The Board were keen to ask the person with the Maths and Science expertise to be a Board member. If they are not available she will investigate the Pastoral Care and Early Childhood lecturers if they are interested.</p> |
| Kinross PS Business Plan | <p>Please read before next meeting-key questions ready</p> |

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| Other Business | |
| Newsletter item | Call for a collection of keys and nuts and bolts to donate to Roger as a project for the fathering project. |

Next Meeting – proposed for Wednesday 18th May at 6.30pm

Meeting closed 7.30pm